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**Constitution & Bye Laws of  
SANT GURMAIL SINGH EDUCATIONAL  
AND MEDICAL SOCIETY**  
(Registered under The Societies Registration Act, XXI of 1860)

**CONSTITUTION**

**NAME OF THE SOCIETY**

The name of the Society shall be "SANT GURMAIL SINGH EDUCATIONAL AND MEDICAL SOCIETY" hereinafter referred to as the Society.

**REGISTERED OFFICE**

The Registered office of the Society shall be situated at village and Post Office Dhesian Kahna, Tehsil Phillaur, in the District Jalandhar. Pin 141311 in the State of Punjab.

**AIMS AND OBJECTIVES OF THE SOCIETY**

1. To establish, run and maintain school, colleges and institutes to provide education and other courses to the poor and the needy students.
2. To establish, run and maintain Hospitals and Medical Colleges to provide health facilities to needy and poor persons.
3. To provide education and Medical facilities only to the poor/ needy persons.
4. To provide books, study materials and all sought of help to poor/needy persons.
5. To provide free boarding and lodging facilities to the poor/ needy persons.
6. To award prizes, medals and scholarships to encourage students for higher and better education.
7. To provide free education, medical aid and other assistance only to the poor/ needy students and also to the students who are otherwise incapable or handicapped.

**INCOME AND ASSETS**

All the income and assets, both movable and immovable of the society shall be utilized by the society only for the promotion and achievement of its aim and objectives as set out in this Constitution.

*2030*

*Tagjit Kaur*

*Matti*

*Sant Gurmail Singh Educational and Medical Society*

*Principal*  
Principal  
S.T.S. World School  
Vill. Rajgoma P.O. Rurka Kalan  
Distt. Jalandhar

*Chairperson*  
Chairperson  
S.T.S. World School  
Vill. Rajgoma P.O. Rurka Kalan  
Distt. Jalandhar

**Founder Member**

The following persons are the founder members of the Society.

- Sant Surinder Singh
- S. Iqbal Singh Sidhu
- Smt. Jagjit Kaur
- Smt. Malti
- S. Tarlok Singh
- S. Mohinder Singh
- S. Ranjit Singh

Chairman  
President  
Gen. Secretary  
Treasurer  
Member  
Member  
Member

**GOVERNING BODY:**

All the founder members shall constitute the governing body.

**EXECUTIVE COMMITTEE:**

The founder members shall constitute the first Executive Committee of the Society.

**FUNCTIONING OF**

- (a) The society shall work within the ambit of Societies Registration Act, 1860 as amended up to date.
- (b) The funds of the Society shall be spent for the purpose only as have been defined as charitable under the income tax Act, or any other law governing exemption for charitable purpose.

**1. GOVERNING BODY:**

It shall manage all the affairs of Society with the help of executive committee.

Governing body and executive committee shall do every thing, deed and act for the attainment of aims and objectives of the Society.

**2. EXECUTIVE COMMITTEE:**

It shall help the Governing body in management of affairs of the society.

**ELECTION**

The office bearers shall be elected by the members in a meeting convened by the General Secretary after giving 15 days clear notice after every two years.

**TENURE**

The tenure of the office bearers(s) shall not be less than one year and not exceeding two years at one time, or as may be resolved at the time of electing the office bearer(s) by the members of society.

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*Jagjit Kaur Malti*

Sant Gurmail Singh Educational and Medical Society

*[Handwritten signature]*  
Principal  
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Vill. Rajgopal P.O. Rurka Kalan  
Distt. Jalandhar

*Malti*  
Chairperson  
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**STRENGTH**

The total number of executive committee shall not exceed fifteen in any case

**QUORUM**

The quorum of the executive committee shall be a minimum of five members.

**ELIGIBILITY OF MEMBERSHIP**

A Citizen of India will be eligible to become a member of this society to the consent of one third of the majority of the present members.

**MEMBERSHIP FEES**

A member is required to pay a sum of Rs. 100/- (Rupees. One Hundred) as Membership fee. This can be increased subject to the consent of the 1/3rd majority of the members.

**TERMINATION OF OFFICE BEARER(S):**

1. Office bearer(s) can be removed by the 2/3<sup>rd</sup> majority of the total strength of the member in a general house meeting convened by the general secretary for this purpose.
  - (1) on the death of office bearer
  - (2) on the resignation of office bearer
  - (3) on being involved in offence of moral turpitude, embezzlement, stealing, purloin, resulting in conviction.
  - (4) on going abroad for a continuous period of more than two years without prior permission of governing body and executive committee.
  - (5) on his removal by the 2/3<sup>rd</sup> majority of the total strength of the members in a general house meeting held for that purpose.
  - (6) On ceasing to be a Citizen of India.

**TERMINATION OF MEMBERSHIP**

The membership of a member shall be terminated/ cancelled if:

- (a) He fails or does not pay the membership fee for four months continuously.
- (b) He does not obey; follow the rules regulations of the association or resolutions passed by governing body.

**FILLING OF VACANCIES**

That in case of vacancy arising amongst the office bearers, it shall be filled and appointed on co-option by the executive committee by a simple majority of the total strength of the executive committee.

**MEETINGS**

The Governing body and executive committee shall meet at least four times in a calendar year one of which shall be held in January of each year and the executive committee shall meet once in a month.

**FILING OF LIST OF MEMBERS OF GOVERNING BODY**

The list of members of Governing body with the detail of the names, addresses, occupation of the members of Governing body shall be filed with the Registrar of Societies once in a year on or before the fourteenth day succeeding the day on which according to the rules of society the annual general meeting is held.

Sant Gurnail Singh Educational and Medical Society

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*[Handwritten signature]*  
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*[Handwritten signature]*  
Chairperson  
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Distt. Jalandhar

**OPERATION OF BANK ACCOUNTS**

Any number of saving, fixed deposit, current or loan account (s) shall be opened, maintained and operated in the name of society on the joint signatures of the Treasurer and Chairman or General Secretary.

**BORROWING POWERS**

Society may from time to time at its discretion, guarantee or borrow any sum or sums of money or make any arrangement for finance for the purposes of the Society and secure the payment of such sum or sums or the financial arrangement in such manner and upon such terms and conditions in all respect as they think fit and in particular by making, drawing or accepting on behalf of the society promissory notes or bills of exchange or giving or issuing any other receipts of the society. The society can accept deposits/loans from companies, firms, individuals, banks, financial institution etc.

**PROPERTY OF SOCIETY**

The movable and immovable property (properties) belonging to Society shall be vested for the time being in the governing body.

**PROSECUTION**

Any member of the society, who shall steal, purloin or embezzle any money or other property or willfully and maliciously destroy or damage or injure any property or shall forge any deed, shall be subject to the same prosecution and if convicted shall be liable to be punished in like manner, as any person not a member would be subject and liable to the like offence.

**AMENDMENTS**

Whenever it shall appear to the governing body it is advisable to alter, extend, abridge, modify, such purpose(s) Such propositions can be carried into effect by the decision of three fifths of the members present in the meeting specially called for by the governing body after supply/ sending the written/ printed report of proposition(s) by post to the members of Society ten days previous to that special meeting.

**DISSOLUTION**

Any number of Members not less than 3/5<sup>th</sup> of its total members may determine that it shall be dissolved, thereupon it shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall be taken for the disposal and settlement of the property of association, its claims and liabilities according to the rules or as the governing body shall find expedient, in event of any dispute arising among the said governing body or the members of its society. Association, the adjustment of its affairs shall be referred to the principal Court of original Civil Jurisdiction of the district, and the court shall make order in the manner as it shall deem requisite. Provided the Society shall not be dissolved unless 3/5<sup>th</sup> of the total members shall express a wish for dissolution by their votes delivered in person or by proxy at a general house meeting for that purpose.

**TRANSFER TO PROPERTY AFTER DISSOLUTION**

If upon a winding up or dissolution of the society, there remains after the satisfaction of all the debts and liabilities any property whatsoever, the same shall not be distributed among the members of the Society but shall be given or transferred to such other society/association having objects similar to the objects of this society to be determined by the members of the society at or before the time of dissolution.

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Sant Gurmall Singh Educational and Medical Society

*Jagjit Kaur*

*Malti*

*[Handwritten signature]*  
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### POWERS AND DUTIES OF THE GOVERNING BODY

1. By simple majority decision deal all matters regarding the administrative, management, finance etc of the Society.
2. By 2/3<sup>rd</sup> majority decision, being a unanimous decision of not less than four office bearer, to mortgage, sell, lease, transfer, to obtain loan, moveable or immoveable property(ies) of the Society.
3. By a simple majority decision, authorize any one or more of the members to execute, sign, present, file and get registered the document of mortgage, lease, sale or transfer of moveable and immoveable property(ies) of the Society.
4. All other matters necessary for and annexed to the functioning of the Society

### DUTIES AND POWERS OF THE OFFICE BEARER (S)

#### CHAIRMAN

Sant Surinder Singh is the life time Chairman of the Society.

- (a) He shall preside over the meeting (s) of the governing body, executive committee and of general house and shall see that the resolutions passed in the meeting (s) are carried out. The Chairman will have a casting vote in addition to his ordinary vote, in case of tie amongst the other members/ office bearers in a particular meeting which casting vote can exercise in that eventuality.
- (b) To convene meetings of the Governing body, Executive Committee, General House of the society, through the Honey, General Secretary.
- (c) To get the minutes and proceedings of the meetings recorded and written under his supervision by the Honey, General Secretary and his absence by nominee of Chairman and sign the same in token of its correctness.
- (d) To delegate in writing any of his duties and powers to any other office bearer of the Society.

#### PRESIDENT

In the absence of the Chairman, President shall assume the powers and duties of the Chairman. The President shall have such powers and duties as may be delegated to him in writing by the Chairman when the Chairman himself is present.

#### HONARARY GENERAL SECRETARY

- (a) The duty of the Honoy. General Secretary shall be to call the meeting (s) of the Governing Body, Executive Committee, General House.
- (b) To keep record of the proceedings and sign each of the minutes on its conclusion.
- (c) To correspond on behalf of the Society and Governing Body, Execution Committee.
- (d) To file and defend, sue and be sued, in any nature of application, petition, suit, criminal complaint, execution, arbitration, partition, before any authority, office, arbitrator, court, registrar and the like from the lowest to the highest level of including financial commissioner, High court and Supreme Court for and on behalf of the Society and governing body pertaining to all matters, things and deeds, connected directly or indirectly with the society, its institution (s), governing body etc.
- (e) To engage auditor(s), Chartered Accountants(s), lawyer(s), advocate(s) for various cases and proceedings.
- (f) To do all the office work of the Society, issue and receive letters and communication of day to day functioning of the Society and its institution(s) and implement, and execute the decision (s) of the Governing Body and the Chairman of the Society, not being any matter which amounts to taking a decision.
- (g) To do such acts, things, duties and power, as are specifically given or delegated by the Governing Body, Executive Committee

Sant Gurnail Singh Educational and Medical Society

Jagjit Kaur

Malhotra

Principal

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VIII, Rajgopal P.O. Rurka Kalan  
Distt. Jalandhar

Chairperson

S.T.S. World School

VIII, Rajgopal P.O. Rurka Kalan  
Distt. Jalandhar

**HONORARY TREASURER**

- (a) The Honorary Treasurer shall perform all those duties as are given to him by the Governing Body.
- (b) To maintain proper accounts and supervise the same, while assuring that all income including donation and subscriptions received by the society are properly receipted and accounted for in the accounts books of the society.
- (c) To lay guidelines and procedure for the employees and accounts department for proper utilization of the society in income and expenditures.

**APPOINTMENTS BY THE SOCIETY**

The Chairman and the General Secretary shall jointly appoint all nature of employees, auditor(s), chartered accountant (s), lawyer (s), advocate (s), etc. and the like and they shall be deemed to be the appointing and dismissing authority for all of them and also all employees of the society and governing body. Provided none of those power shall be exercised by the Chairman and the Secretary to the extent, there is resolution or minutes of governing body prohibiting such or any one or more of these acts.

**DIVERSIFICATION**

That in case of this Society becoming redundant or defunct for some reasons or the other the Governing Body shall be at liberty to pass 2/3<sup>rd</sup> majority of its total strength a resolution to give transfer, gift or emerge or amalgamate this Society with any other association being run for the same purposes, objectives etc. as think fit and proper.

**PREVAILANCE**

That in case of any dispute regarding the inconsistency between the covenants of the rules and regulations and the provisions of the Societies Registration Act as long as it does not amount to contravention the basic structure and terms of the covenants of these rules and regulations shall prevail.

**RESIDUE PROVISION**

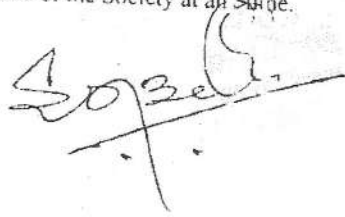
That any other matter which has not been specifically dealt with in these rules and regulations shall be governed by the provision of the Societies Registration Act as long as it does not amount to contravening the basic structure and terms of the covenants of the Aims and Objectives as well as rules and regulations of the Society.

**STATUS OF BOARD OF TRUSTEE**

- (i) The governing body by a unanimous decision of the total strength of its members, can undo, delete, cancel, modify, alter, add and override any of the resolution (s) or proceeding/s, minutes, or decision (s) passed, taken or done by either the Governing Body, Executive Committee of the Association, earlier thereto in the larger interest of the Society.
- (ii) Any decision, act (s), order(s) direction(s) and like of any office bearer (s) of the Society, can be undone, reverted, cancelled, modified, altered and the like by unanimous resolution of four member of the Governing Body, when the said decision (s) etc. are found to be interest of the Society and its functioning..

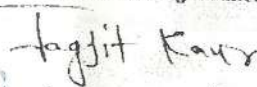
**INSPECTION**


Any member of the society or any person claiming through the member (s) can inspect any record of the Society at any time.

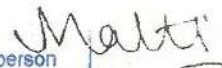


  
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Chairperson  
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GOVERNING BODY

We the members of the governing body and executive committee, whose names, addresses, occupation and designation are given hereto, are desirous of being formed into a society under The Societies Registration Act, 1860.

Names & Addresses	Occupation	Designation	Signature
Surinder Singh Sant Gurmait Singh V.P.O. Dhesian Kahna Distt. Jalandhar		Chairman	S. G. Singh
Dr. Bal Singh Sidhu S. Dalip Singh 917- Sector-37A Chandigarh	Retd. I.A.S Officer	President	B. Singh
Jagjit Kaur S. Davinder Singh Vill. Rajgomal P.O. Rurka Kalan Distt. Jalandhar	Retd. B.P.F.O.	Gen. Secretary	Jagjit Kaur
Malti Surinder Singh V.P.O. Dhesian Kahna Distt. Jalandhar	House wife	Treasurer	Malti
Tarlok Singh S. Tara Singh V.P.O. Kangriwal Distt. Jalandhar	Retd. Teacher	Member	Tarlok Singh
Mohinder Singh S. Annav Singh V.P.O. Majra Durgiana Distt. Rupnagar	Agriculturist	Member	Mohinder Singh
Kanjit Singh S. Bachan Singh V.P.O. Gagerhishara Distt. Amritsar	Agriculturist	Member	Kanjit Singh

ਮੁਦਰਾ 2 ਸਰਬੋਚ Sant Gurmait Singh Educational and Medical Society,  
ਚਾਰਮ ਪੰਚਾਇਤ ਚੈਮੀਆ ਕਾਹਲਾ  
ਬਾਗ ਸੁਜਾ ਕਾਲਾ (ਜਲੰਧਰ)

Principal  
S.T.S. World School  
Vill. Rajgomal P.O. Rurka Kalan  
Distt. Jalandhar

Malti Chairperson  
S.T.S. World School  
Vill. Rajgomal P.O. Rurka Kalan  
Distt. Jalandhar